

# **SEZ Online – New Functionalities/Features**

**Build Version 2.33**

Functionalities made available on the SEZ Online system are reviewed and enhanced / modified from time to time and new functionalities and modules are added on the system based on the inputs and requirements received from various user groups. These functionalities are developed based on understanding developed by NDML team from study of existing practices and procedures in this regard and efforts are made to provide features on the system that are compliant with the procedural and technical requirements. However users may refer to relevant legal and authorized documents and formations for reference on legal and authentic aspects of the transactions.

## New Functionalities/Features

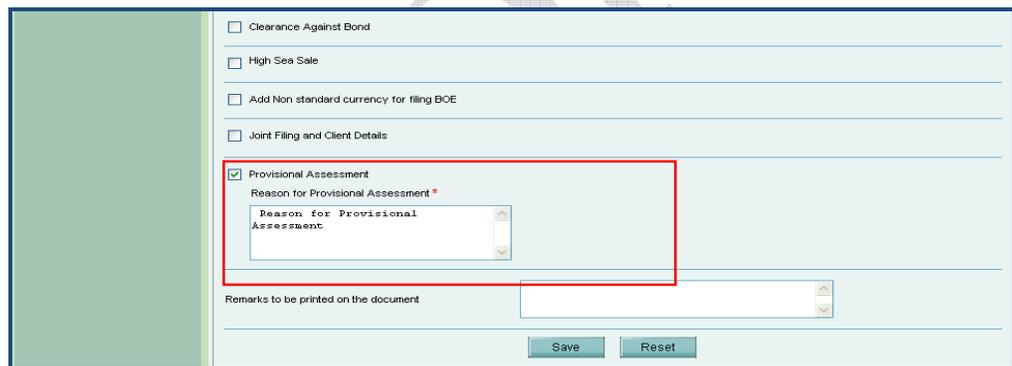
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### 1. **Facility for Provisional Assessment for Bill of Entry**

At times, in import transactions, there could be situations where there are uncertainties w.r.t the Quantity/ value/Classification of goods etc. Due to which Unit may like to request for assessment of the bill of entry initially on a provisional basis or Customs may decide to assess the Bill of Entry on a provisional basis. In such cases, the Unit may get the goods cleared from the port & bring it to the SEZ on the basis of the provisionally assessed Bill of Entry. Later, as the actual facts of the transactions get ascertained, the unit submits the Bill of Entry for Final Assessment.

A facility to the Unit to submit a Bill of Entry with a request for Provisional Assessment has now been introduced in SEZ Online System. The method of submission & processing of Bill of Entry in SEZ Online System where Provisional Assessment is applicable is explained below:

1. To submit a Bill of Entry with a request for Provisional Assessment a check box called as 'Provisional Assessment' (in General Details tab) has to be selected by the Unit. In that case the reason for requesting for Provisional Assessment has to be provided (Refer to the screen shot below). However, the final decision that the document should be provisionally assessed or not will be taken by Customs Assessor.



*Fig. Provisional Assessment checkbox in General Details tab of Bill of Entry.*

2. If the Unit submits a Bill of Entry with a request for Provisional Assessment, and the Customs Assessor provisionally assesses it with 'Duty forgone', the Bill of Entry moves to the Authorised Officer for issuance of Out of Charge.
3. As the goods are brought into the SEZ & the Authorised Officer issues Out of Charge, the Bill of Entry then, returns to the Unit who can submit/ present it for final assessment to the Customs Assessor after making the necessary changes in the document. At this stage, only the following sections will be editable to unit:
  - i. Invoice Details Tab
  - ii. Item Details
  - iii. Item Duty Details





## 2. ***Facility to request for shipment of consignment in parts***

A unit may enter into a transaction involving export of large volume of goods which cannot be shipped in a single consignment & needs to be moved out of the zone for export, in multiple parts. In such transactions, a single invoice is prepared & a single Shipping Bill is filed however consignment is removed on the basis of multiple challans and let export can also be issued partially for each part of the consignment being removed. These records can now be maintained through the system thereby obviating the need for maintaining a separate physical record of the consignment status.

A facility has now been introduced in SEZ Online system to enable the units submit a shipping Bill, with a request for part consignment. The method of submission & processing of Shipping Bills in SEZ Online System where Part consignment is applicable is explained below:

- i. To submit a Shipping Bill with a request for allowing part consignment, a check box called **'The goods pertaining to this transaction will move in/out of the SEZ in parts'** (in 'General Details' tab) has to be selected.

The screenshot shows the 'General Details' tab of a Shipping Bill form. It includes the following elements:

- A statement: "I/We undertake that I/we will deliver to the bank named herein the foreign exchange representing the full export value of the goods on or before at" followed by a blank line.
- A checkbox labeled "No Foreign Exchange Involved".
- Input fields for "RBI Waiver No." and "RBI Waiver Date".
- A dropdown menu for "Category Of NFEI SB".
- A checkbox labeled "Client Details Applicable".
- An input field for "Client Details".
- A checkbox labeled "Non Standard Currency Details".
- A checkbox labeled "I/We certify that the above declared goods meant for export have been packed & sealed in my presence as per statutory requirement under SEZ Act 2005 & SEZ Rule 2005".
- A checked checkbox labeled "The goods pertaining to this transaction will move out of the SEZ in parts", which is highlighted with a red rectangular box.

*Fig. The General Details tab of Shipping Bill*

- ii. On selection of the said check box & SAVE a new tab called as **'Part Consignment Details'** will be enabled so that the unit may specify the Part consignment details. (Note: The Part consignment details of the 1st part consignment may be either entered by the Unit while submission of the Shipping Bill for assessment or later when the first consignment is to be shipped)
- iii. On assessment of a Shipping Bill (in which permission of part consignment has been granted), the request moves to the inbox of the Authorised Officer for issuance of partial Let Export. The request will remain in the inbox of the Authorised officer till the entire goods are shipped out of the zone in multiple consignments.
- iv. While the request lies in the Inbox of the Authorised Officer, Units will be able to access the Shipping Bill through a link called as **'Update Part Consignment Details'** to specify the part consignment details whenever a part consignment is expected to exit the zone. At this stage, the

unit will only be able to specify the part consignment details & won't be able to make any other changes. However, the unit will have to compulsorily specify the Shipment details of the current 'part' consignment.

- v. In 'Part Consignment Details' tab, item details of all items of Shipping Bill (as entered in Item Details tab) will be pre-populated by the system (Refer screen shot below)

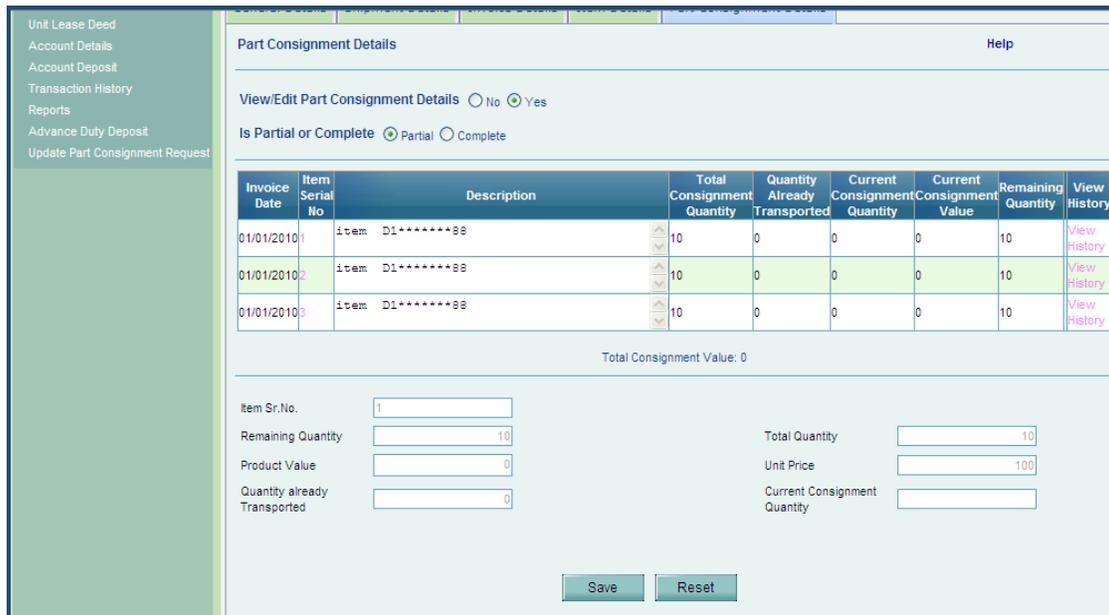


Fig. Part consignment Details tab of Shipping Bill

- vi. While providing Part Consignment Details, unit has to provide item wise Quantity of the 'current consignment'. On entering the item wise current quantity, the system will calculate the 'Quantity already transported', 'Remaining Quantity' & 'Current Consignment value' & display to the unit. (Refer to the table below)

Invoice No.	Invoice Date	Item Sr. No.	Description	Total Consignment Quantity	Quantity already transported *	Current Consignment Quantity	Current Consignment Value	Remaining Quantity
111111	1.12.2010	1	A	100	10	15		75
111111	1.12.2010	2	B	200	20	25		65
211111	31.12.2010	1	C	300	30	35		35



- vii. As the unit specifies details of a part consignment expected to exit the Zone, the Authorised Officer will be able to access the Shipping Bill through his Inbox and issue 'Allow Export Partially'.

- viii. As the unit ships the complete consignment, the Authorised Officer will be able to issue 'Allow Export' and the request will then move to the next step towards completion of the transaction i.e. it will move to the Unit for update of EGM details.
- ix. While assessment, if Customs Assessor refuses to grant permission for part consignment, a query will be raised to send back the Shipping Bill to the unit with instructions to de select the part consignment check box & re submit.
- x. A facility to view the history of various part consignments has been provided to the Customs & Unit users where in the item wise, date wise transit details will be available. (Refer screen shot below)

Serial Number	Item Description	Item Quantity Already Transported	Remaining Quantity	Receipt Date(Partial Allow Export Date)
1	Item D1*****88	5.000000	5.000000	09/09/2011

Invoice Date	Item Serial No	Description	Total Consignment Quantity	Quantity Already Transported	Current Consignment Quantity	Current Consignment Value	Remaining Quantity	View History
01/01/2010	1	Item D1*****88	10	5	0	0	5	<a href="#">View History</a>
01/01/2010	2	Item D1*****88	10	0	0	0	10	<a href="#">View History</a>
01/01/2010	3	Item D1*****88	10	0	0	0	10	<a href="#">View History</a>

Total Consignment Value: 0

*Fig. view history link under Part consignment Details tab of Shipping Bill*

### 3. **Alert for duplicate MAWB/ HAWB combination in Bill of Entry**

System intelligence has now been introduced to check uniqueness of MAWB HAWB combination in Bill of Entry. Unit/customs users will be given an alert message if, the MAWB HAWB combination specified in a Bill of Entry has already been mentioned in any another Bill of Entry 'submitted' in the system. The alert message which will be displayed to the user is as follows:

**"Kindly check the MAWB & HAWB details of the request. A BOE has already been submitted in the system with the same MAWB & HAWB details. Click on "Cancel" to cancel submission and "OK" to submit the request".**

Note:

- i. This check/validation will be done by the system only if the Unit has entered both - MAWB & HAWB Number in the Bill of Entry. If a unit has not entered both the values, the system will not be able to validate.
- ii. The system will only give an alert & will NOT restrict the users from submission/processing the Bill of Entry.

#### 4. Alert for Duplicate Invoice No for all Customs Module

System intelligence has now been introduced to check uniqueness of Invoice Number mentioned in Customs transaction. Unit users will be given an alert message if, the invoice no. mentioned in a Customs Transaction has been used in any other Customs Transaction 'submitted' by the unit to customs earlier. The alert message which will be displayed to the user is as follows:

**"Invoice No. XXXX has already been used. Kindly verify. If you still want to proceed, press "OK".**

Note: The system will only give an alert & will NOT restrict the users from submitting the transactions.

#### 5. Introduction of a new field 'Purpose of Transaction' in Customs Transactions

Many SEZ Units have been issued LOA for more than one activity e.g. manufacturing & Trading, Manufacturing & Service etc. IN SUCH A SCENARIO IT IS REQUIRED THAT EACH TRANSACTION IS MAPPED TO THE LOA activity and therefore Unit needs to declare while submitting each transaction as to which LOA activity the transaction pertains to i.e. the import is being done for the purpose of use in manufacturing activity or for trading or for warehousing etc. To enable recording of this information, the field 'Purpose of Transaction' has been provided. Units to whom LOA has been issued only for a single activity like manufacturing / service or trading, need to select the appropriate option in all the Customs Transactions filed by them. However, Units to whom LOA has been issued for multiple activities need to select the relevant activity carefully.

The screenshot displays the 'Bill of Entry Form' with a 'BOE Details' tab selected. The form includes the following fields and options:

- BOE Type \***: Home Consumption (dropdown)
- Purpose Of The Transaction \***: A dropdown menu is open, showing options: Select, Manufacturing, Trading, Warehousing, Service, IT/ITES, and Manufacturing Services.
- Source of Import \***: Abroad (text input)
- Importer Details**:
  - Importer Name**: Bangalore
  - Importer Address**: Electronic City, Bangalore - (dropdown)
  - BIN**: (text input)
- IE Code**: S643595 (text input)
- Importers PAN No.**: AIUR3409K (text input)
- Importer Type**: PRIVATE (text input)
- CHA Code \***: SELF (text input)

Buttons for 'Save' and 'Reset' are located at the bottom of the form.

Fig: Introduction of a new field called as 'Purpose of Transaction' in Customs Transaction

**6. Facility for TDS Deduction at the time of making Payment through SOS**

A facility has now been introduced to enable the various users of the System to deduct and record details of the TDS while paying SEZ Online System usage charges. While paying for Account Deposit, users will be able to enter the 'Top-up Amount' & 'TDS Amount' separately. The system will calculate the Net payable Amount for which the user will have to draw a cheque/ DD or make an online payment (Refer screen shot enclosed)

**Account Deposit Details**

Unit Name: urg1207pn  
 Account No.: 1878  
 Topup Amount (in INR): 10000  
 AMC Payment  
 TDS Amount (in INR): 1000  
 Net Amount Payable (in INR): 9000.00  
 Balance Amount (in INR): 124986  
 Alert me if the TOPLUP balance reaches to 200 INR

\* Cheque/Demand draft should be drawn in favour of 'NSDL Database Management Limited', payable at Mumbai. Kindly mention the name of the company on the reverse side of the instrument.

Pay Cancel

Fig. Account deposit Screen of Unit Approver

Transaction Type	Transaction Amount (in INR)	Service Tax (in INR)	Edu Cess + Higher Edu Cess (in INR)	Sub Total Amount (in INR)
Deposit To	10000	0	0	10000
Account	1000	0	0	1000
TDS	1000	0	0	1000

\* All amounts are rounded off upto to nearest INR.

Total Amount: 5000 INR  
 Remarks:   
 Payment Mode:  
 Online Payment Using Gateway  
 By Cheque  
 By DD

Cheque No.: 10009  
 Bank Name: ICICI BANK  
 Branch Name: MUMBAI  
 Date of Instrument: 02/08/2011  
 Net Amount Payable (in INR): 5000

Pay Cancel Confirm Reset

Fig. Account deposit Screen for Unit Approver

Note: Alert will be sent to the Unit Approver users if the Account Deposit balance reaches to a minimum balance of Rs. 200 or any level defined by the user.

**7. Printing Unit Representative's name who digitally signs the request while submission to Customs**

The name of the Unit Approver who digitally signs the Customs Transactions while submission to Customs will now get mentioned on the prints generated from the system. Thus, instead of printing only the phrase 'This Bill of Entry is digitally signed', it will printed as 'This Bill of entry is Digitally signed by Mr. ABC'.

**Note:** The name of the person will be picked up from the Digital Signature Certificate of the user

(Unit  
approve

Total Amount Of Duty in Words Rs.			Duty Forgone
Twelve Thousand Six Hundred and Twenty Three Only			12623
Total Value (In Rupees)	Landing Charges (Rs.)	Assessable Value (In Rupees)	(Declaration to be signed by the Custom House Agent)
46550.00	465.50	47015.50	1. // We declare that the contents of this Bill of Entry for goods imported against Bill of Landing No. MAVVB-MAVVB001 dated 28/08/2011 are in accordance with the Invoice No. Inv001 dated 22/08/2011 and other documents presented herewith. 2. // We declare that // We have not received any other documents or information showing a different price, value, quantity or description of the said goods and that if any time hereafter. // We receive any documents from the Importer showing a different state of facts // We will immediately make the same known to the Commissioner of Customs.  N.B. :- Where a declaration is this made by the Custom House agents a declaration in the prescribed form shall be furnished by the Importers of the goods covered by this Bill of Entry.
46550.00	465.50	47015	
IC No.	Stamp for collection/ FREE No. & Date		This Bill of Entry Form is digitally signed by Unit Approver S.

Fig: Bill of Entry Print page

**8. Facility to Export of Transaction History Report in multiple formats**

Unit Approver user can now fetch the Transaction History Report from the System in following three formats

- Excel
- XML
- CSV

**Transaction History**

Unit Code : 696      Unit Name : Bangalore IT co  
 From Date :\* 02/12/2010      To Date :\* 31/12/2010  
 Transaction Type : Unit Regularization

Fetch Details

Transaction ID	Transaction Type	Request ID	Date Of Transaction / Instrument	Amount (in INR)	CR / DR
3232	Unit Regularization	181000004430	27/12/2010	25000.00	DR

Total Credit (in INR) : 0.00  
 Total Debit (in INR) : 25000.00

Excel  
 Xml  
 Csv

Close      Export

Fig: Transaction History page at Unit Approver

#### 9. **Facility to Print additional Remarks on Customs Documents**

At times Units need to print certain additional information related to the transaction on the Notified Formats generated from SEZ Online System. To accommodate this requirement, a new field called as 'Remarks to be printed on the document' has been introduced in the following modules :

- Bill of Entry
- DTA Sale
- Zone to Zone Transfer
- DTA Procurement
- Intra SEZ Transfer
- Temporary Removal
- Sub-Contracting

In Bill of Entry ,DTA Sale (Bill of Entry) & Zone to Zone Transfer (Bill of Entry) the additional information so entered, will get printed on backside of all the copies below declaration.

In Shipping Bill & DTAP with Export Benefit Module, this field was already present & was called as 'Adjustment Remarks'. Now, this field has been renamed as "Remarks to be printed on the document".

Fig: General Details tab of Bill of Entry displaying the field ‘Remarks to be printed on the document’

Fig: Print of Additional Remarks on the declaration page of Bill of Entry

**10. Introduction of a new field called BIN in certain Customs Transactions**

A new field called as BIN has been introduced in SEZ Online System to capture the Business Identification Number of the entities submitting the transactions. This field has been introduced as it is required to be printed on the notified format of import/export documents viz. Bill of Entry, Shipping Bill & Bill of Export. Thus, this field has been introduced in the following Modules:

Module Name	The section of the request where this field has been introduced
Bill of Entry	BOE Details tab → Importer Details Section ( Refer screen shot below)
DTA Sale	Invoice Details tab → DTA Unit/Buyer Details Section
Zone to Zone Transfer	BOE Details tab → Importer Details Section
Shipping Bill	General Details tab → Exporter Details Section
DTA Procurement with Export Benefit	General Details tab → DTA Unit Details section

**Notes:**

- This field is optional. If BIN is provided, it will get printed on the Bill of Entry/ Shipping Bill/ Bill of Export generated from the system. However, if BIN is not entered by the Unit, PAN of the Unit is printed.
- In case of DTA Procurement with Export Benefit & DTA Sale transactions, the BIN / PAN of the DTA Unit will get printed on the document.

Fig: General Details tab of BOE Module where the field BIN has been introduced

SEZOnline Request Id:1711000219								
Importer's Code & BIN			Importers Name & Address Whether Government or Private					
IE305024 - <b>AIOYU23091IE120</b>			RG INFT Park B11 & A32 PHASE II MEPZ-SEZ, TAMBARAM, CHENNAI - 600045, Tamil Nadu India PRIVATE					
Country of Origin & code		Country of Consignment (if different) and Code			Bill of Lading No. & Date			
Argentina - AR		-			MB/L-3934ASO/01/09/2011			
Amount Basic	C. E. T. Item	MRP per Unit, if	Amount Of Abate-	Value for the purpose of Section 3 of Customs Tariff Act 1975		ADDITIONAL DUTY		TOTAL DUTY
				Col. 9+C0. 11 Where the provisions of Sub-section(2) of	Where the provision of sub-section(2)	Rate Basic	Amount Basic	Col.: (11) +

Fig: Printing of BIN in Bill of Entry

**11. Printing the INCOTERM of invoice on the Bill of Entry generated from SEZ Online System**

The Incoterm of the Invoice(s) will now get on the Bill of Entries generated from the system

- Bill of Entry
- DTA Sale
- Zone to Zone Transfer

Gross Weight		Total Number Of Packages (in words)				
43 KGS		Twenty Seven PACKAGES				
S. No	Invoice Value(FC),(CIF)		Freight	Insurance	Currency Code	Exch. Rate
	Currency	Value				
1	USD	5000.00	-	-	USD	46.5500
<b>Total</b>	USD	5000.00	0.00	0.00	-	-

I.T.C. License or C.C.P. No. & Date/ Part & S.No./ O.G.L. No./ Exemption No. & Value debited to License/ C.C.P.

Fig: Printing of BIN in Bill of Entry

**12. In case of Zone to Zone Transfer User can select the Country of Origin**

In case of Zone to Zone transfer Mandatory field called as 'Country of origin' is available to unit under shipment details. Earlier 'country of origin' field was freezed to India. Now the field country of origin as India will be by default populated & user can change the country of origin if required.

Fig. Shipment Details tab in Zone to Zone Transfer.

### 13. In case of DTA Proc Ex benefit User can select the Country of Destination

In case of DTA Procurement with export benefit Mandatory field called as 'Country of Destination' is available to unit under shipment details. Earlier 'Country of Destination' field was freezed to India. Now the field country of origin as India will be by default populated & user can change the country of destination if required.

Fig. Shipment Details tab in DTA Proc with Export benefit.

### 14. Rounding off of the Assessable Value, Duty forgone/Duty Payable, FOB value & Net Realizable value

Rounding off of the important values in the customs modules has been provided in SOS. If the amount contains a part of a rupee consisting of paise then, if such part is fifty paise or more, it shall be increased to one rupee and if such part is less than fifty paise it shall be ignored. Rounding Off is done in SOS at the following places:

1. In BOE, DTA Sales and Zone to Zone transfer, for Assessable Value and Duty Forgone/Payable rounding off is handled.
2. In Shipping Bill, DTAP with Export benefit, DTA Procurement, Intra SEZ Transfer for FOB Value and Net realisable Value rounding off is handled.

Eg. If the paise amount is equal or greater than 50 ( $\geq 50$ ) it should be rounded off to the nearest highest. Eg: Rounding off 123.51 ~ 124, Rounding off 123.50 ~ 124. If the paise amount is less than 50 ( $< 50$ ) it should be ignored. Eg: Rounding off 123.49 ~ 123.

S.No	Marks & Nos.	No. & Kind of Pkg Container Nos.	Quantity	Value-FOB in INR
1	123465	123,PLT	1	5261275.8
Net Weight: 123KME		Gross Weight:		
Total FOB Value In Words :- (Rupees Fifty Two Lakh Sixty One Thousand Two Hundred and Seventy Six Only)				
Analysis of Export Value		Currency	Amount in specified currency	Amount in INR
FOB value		HKD	16236	5261276
Full export value OR where not ascertainable, the value which exporter expects to receive				

Fig. Shipping Bill Print page.